

APPENDIX 4: INCIDENT REPORT FORM

Date of Incident		Time of incident	
Location of Incident			
Suburb		Street	
Nearest cross street			
Injured rider's details			
Name		Date of birth	
Home address			
Home phone		Mobile phone	
About the injury			
Nature of injury			
Emergency First Aid administered?		If yes, by whom?	
Nature of treatment			
Ambulance called?		If yes, by whom?	
Was injured rider transported?		If yes, by whom?	
Name of hospital rider was taken to			
List Outside Authorities notified			
Was bike transported?		If yes, where and by whom?	
About the incident			
Description of Incident. Identify any bicycles or vehicles involved (include licence numbers where applicable)			
Injured Rider's Statement of how Incident occurred (in rider's own words)			
Witnesses: (Name, address, phone, licence number)			
Date of Report			
Name (please print)		Signature	

Please use this incident report form where an event involves any injury to a rider and/or significant damage to property and/or involves a third party (e.g. a motorist or pedestrian). Keep a copy of the completed incident report form on file and send the original to Bicycle NSW